| Elt Elt | ham Calisthenic | Approval Date: | Feb 2025 |
|--|-----------------|----------------|----------|
| | College | Review Date: | Feb 2027 |
| Picking up and Dropping off Students Policy | | Version No: | 02 |
| | | version No: | UZ |
| Approved By: | Name: | Signature: | |
| President: | Karen Beer | Kurn Beer | |
| Vice-President: | Carolyn Milburn | C. Milburn | |

Our commitment

Our club is committed to providing a safe environment for the participation of children and young people. Part of this is ensuring that children and young people are not left alone after class or competitions.

What we will do

- Make sure parents/guardians and children know the time and location of class and competitions and when they can expect to collect their children.
- Request coaches, assistants and group representatives to arrive 15 minutes before scheduled class or competition times.
- Give coaches a register of parent/guardian emergency contact numbers and make sure they have access to a phone.
- Ensure that if parents/guardians are late, coaches will try to contact them and:
 - a. ask the second to last child and their parent/ guardian to wait with the coach/official and the child
 - b. get parents/guardians to collect their children from the hall or competition venue
 - c. avoid transporting children to their homes unless permission has been given by parents/guardians.

What we ask you to do

- Pick your children up on time or make other arrangements.
- Inform the coach about any changes in arrangements for picking up your child.

| I, <insert name="" your=""> have read and understood the policy and will abide by it as a member of Eltham Calisthenics College</insert> | | | |
|--|--|--|--|
| Signature: | | | |
| Date: | | | |
| funder 18 years of age, parent/guardian: | | | |
| Signature: | | | |
| Date: | | | |